For Bachelors who want to print certificate and transcript  
For convenience of students, **the automatic printing machines are available in Administration building 2nd floor and the library from September 2019. Any exam results, transcript, certificate ( you study in NJUPT) can be seen** in the machine for free if you don't print them. But if you want to print them, you need to pay for them. Printing papers have official title and stamp

**In order to ensure office regular work and high efficiency, 1-500(8) office will not provide checking results and printing services for studying certificate and transcript.** Thank you for cooperation.  
**Notes:**1: Automatic machine need your students card, you need to know your student ID and password, if you forget your password, you can send your student ID to email [linyt@njupt.edu.cn](mailto:linyt@njupt.edu.cn) , the teacher will feedback you in 3 working days.

2: You need to ensure your student card have money in it.  
Where to charge the student card, please consult ISU, monitor or adviser.

Direction of printing materials in automatic machines.  
